#	RFP	QUESTION	RESPONSE
	SECTION		
1	GENERAL – Proposal Due Date	<ul> <li>Proposal Due Date – <i>Confirm if May 1 or May 5</i></li> <li>MUW RFP Page 1 (cover): May 5, 2025</li> <li>MUW RFP #6, Submission Instructions: May 1, 2025</li> <li>MUW RFP #11, Time Schedule: May 5, 2025</li> </ul>	Confirmed it is May 5, 2025. Apologies about that.
2	GENERAL Project Schedule/ Duration	<ul> <li>Project Duration. Is it 18 months (11/30/26) or 41 months (10/31/28)?</li> <li>(a.) MUW RFP, #8 Contract Term: completion date = 11/30/26 (18 months)</li> <li>(b.) EPA WP #E: completion date = 10/31/28 (41 months) (<i>"Begin Preparation of Final Technical Report"</i>)</li> </ul>	The contract term is 18 months with extensions as needed after that.
3	GENERAL – Budget	<ul> <li>Please confirm the budget for Professional Services within the Scope of the RFP for consultants is \$427K, and not the total grant value of \$500K</li> <li>MUW RFP #2, Project Background = \$500K</li> <li>MUW RFP #10, Project Budget = \$427K</li> <li>EPA Work Plan #F, Budget Summary= \$500K</li> </ul>	Confirmed. \$427K is the budget for you.
4	GENERAL Budget (continued)	Are the budgets presented the comprehensive budget, including Maui United Way (MUW) efforts?	Yes.
5	GENERAL Budget (continued)	• EPA WP #F. Budget Summary – 5% administrative costs - Is 5% solely MUW, or does it also include the contractor?	Does not include the contractor.
6	GENERAL Budget (continued)	<ul> <li>i. Pending the details provided in following questions, and project assumptions, the total budget to do all work within the RFP/Work Plan will likely exceed the consultant reimbursement value.</li> <li>(a) Is the Project Budget for consultants (assuming \$427K), the maximum value for the proposal / award?</li> <li>(b) OR, is that the maximum that the grant will reimburse, and the actual work can exceed the grant</li> </ul>	a. It is the maximum value for the proposal.

#	RFP	QUESTION	RESPONSE
	SECTION		
		<ul> <li>reimbursement value?</li> <li>ii. If the proposed value exceeds the consultant services total, will that proposal be rejected?</li> <li>(a) OR, will the scope be renegotiated/ adjusted for the costs to be within the consultant reimbursement value?</li> <li>(b) Or should the consultant make the necessary assumptions to reduce the</li> </ul>	b. Consultant should make the necessary assumptions to reduce the budget.
7	GENERAL – Type of Award	<ul> <li>(a) Will the award be on a Time-and- Materials (T&amp;M) basis or Firm Fixed Price (FFP) basis?</li> </ul>	a. Firm Fixed Price basis.
		• (b) If FFP, is it per task?	
8	Task 1 – Comparative Agreement Oversight	<ul> <li>i. RFP/RFQ or other contractor selection documents</li> <li>(a) Is this solely related to any subcontracting by selected Prime Contractor?</li> </ul>	This is for the selected prime contractor subcontracts.
		<ul> <li>(b) What other RFPs or RFQs would consultant be required to prepare?</li> </ul>	None.
		<ul> <li>ii. 16 Quarterly Progress Reports (QPRs)</li> <li>CONFIRM # - assumes 4 years duration ?</li> </ul>	Confirmed and correct, unless completed earlier.
		<ul> <li>iii. 4 Federal Financial Reports (FFRs)</li> <li>CONFIRM # - assumes 4 years duration?</li> </ul>	Confirmed and correct, unless completed earlier.
		<ul> <li>iv. 4 Disadvantage Business Enterprise (DBE) Reports         <ul> <li>CONFIRM # - assumes 4 years duration ?</li> </ul> </li> </ul>	This is actually since DOGE no longer required, but if it is reinstated, confirmed and correct, unless completed earlier.
		<ul> <li>v. 1 Final Technical Report         <ul> <li>CONFIRM content. Is this a summary             of all work performed in all 4 tasks?</li> </ul> </li> </ul>	Confirmed.

#	RFP	QUESTION	RESPONSE
9	SECTION Task 2- Community Involvement	<ul> <li>Is Task 2 a mix of MUW and contractor scope? Please specify which of the Task 2 bullets are the responsibility of the contractor.</li> </ul>	All of these are the responsibility of the primary contractor, not MUW.
		TASK 2 – Community Involvement (per MUW RFP)	
		<ul> <li>i. Preparation of Fact sheets and Press Releases.         <ul> <li>(a) How many Fact Sheets?</li> <li>(b) Fact Sheets for each individual TA, or one fact sheet for the grant?</li> <li>(c) Frequency and number of Press Releases?</li> </ul> </li> </ul>	
		<ul> <li>ii. Development of Webpage/social media content.</li> <li>o Is the scope ONLY CONTENT development? (i.e. confirm NOT developing/creating/ maintaining the website)</li> </ul>	
		<ul> <li>iii. Organization of BAC meetings.         <ul> <li>(a) How Many BAC meetings?</li> <li>(b) What is the scope of</li></ul></li></ul>	
		<ul> <li>NOTE: EPA WP indicates 10 BAC meetings ("including presentations and meeting minutes")</li> <li><i>Please confirm scope is only</i> <i>"organization", per MUW RFP?</i></li> </ul>	
		<ul> <li>iv. Public Outreach and stakeholder engagement.</li> <li>(a) What is the scope/expectation for outreach and engagement?</li> <li>(b) What is the duration of outreach?</li> </ul>	
		<ul> <li>v. Output/outcome tracking spreadsheets (From EPA WB Task 2)</li> <li>o Is this MUW responsibility? Not included in MUW RFP.</li> </ul>	
		<ul> <li>vi. Site eligibility determination forms         <ul> <li>Is this MUW responsibility? Not included in MUW RFP</li> </ul> </li> </ul>	

#	RFP SECTION	QUESTION	RESPONSE
10	Task 2- Community Involvement (continued)	<ul> <li>For the bullets in Task 2, presented in Question 5, above:</li> <li>Are the bullets to be the same set for each of the (3) TAs? <ul> <li>(a). Is it a single outreach program for all 3 TAs?</li> <li>(b) or is it 3 outreach programs, one per TA?</li> </ul> </li> </ul>	So sorry, this question is confusing to me. Can you please help clarify? Thank you!
11	Task 3 – Site Assessment Activities	<ul> <li>10 Phase I ESAs         <ul> <li>What are the assumptions regarding the type, size, and complexity of the subject property for each ESA?</li> </ul> </li> <li>There can be a large degree of variability (an order of magnitude) when it comes to Phase I ESAs. This information is necessary to develop a valid and comparable cost estimate for each ESA.</li> </ul>	There are yet to formulate clear assumptions at this point in time. Community engagement and clearer site identification needs to be done to assess this. The County is looking to get more funds to continue this work in years to come though so we could work with our EPA contact to further discuss any challenges that arise in this area.
12	Task 3 – Site Assessment Activities (continued)	<ul> <li>5 Phase II ESAs         <ul> <li>What environmental media should be priced for the purpose of this response?</li> <li>Should the contractor assume there will be:                 <ul> <li>(a) soil samples – what depth (i.e. surface, vs. below grade requiring drilling rig),</li> <li>(b) aqueous samples (i.e. groundwater or surface water) – if groundwater, what well depth and construction (temporary wells/permanent wells (diameter), or existing wells.</li> <li>(c) waste samples (i.e. stockpiles for disposal)?</li> <li>(d) sediment samples (i.e. stream/wetland/drainage area)</li> </ul> </li> <li>There can be a large degree of variability (orders of magnitude) when it comes to Phase II ESAs. This is information necessary to develop a valid and comparable cost estimate for sampling/analytical services.</li> </ul> </li> </ul>	See above response.

#	RFP	QUESTION	RESPONSE
	SECTION		
13	Task 3 – Site Assessment Activities	<ul> <li>5 Phase II ESAs (continued)         <ul> <li>(a) number of samples for each environmental media</li> </ul> </li> </ul>	This is difficult to answer at this point in time. See response above.
	(continued)	<ul> <li>Soil</li> <li>Water</li> <li>Waste</li> <li>sediment</li> <li>(b) What analytical method/suite should the contractor assume for the purpose of this cost estimate?</li> </ul>	
		<ul> <li>Soil</li> <li>Water</li> <li>Waste</li> <li>Sediment</li> </ul>	
			Validation only as deemed necessary after the area is identified.
		<ul> <li>(d) What Level of Data Package does</li> <li>EPA want for the Laboratory Samples2 (if</li> </ul>	Level of data requested will be the phase II report.
		This is necessary to develop a valid and comparable cost estimate for analytical services.	
14	Task 3 – Site	5 RBM Surveys	
	Assessment Activities (continued)	<ul> <li>(a) Is it assumed only Lead and Arsenic are the RBM of concern?</li> </ul>	Dependent on the site and site history.
		<ul> <li>(b) What media is assumed to require sampling? (i.e. tile/mastic, drywall, paint, etc.)</li> </ul>	Unsure at this time.
		<ul> <li>(c) How many samples of each RBM and media?</li> </ul>	Unsure at this time due to site not being identified yet.
		This is necessary to develop a valid and comparable cost estimate for analytical services.	
15	Task 3 – Site	I	No.
	Assessment Activities	preparing/obtaining site access agreements?	
	(continued)	<ul> <li>NOTE: this can cause significant delays if access is not pre-arranged</li> </ul>	

#	RFP	QUESTION	RESPONSE
	SECTION		
16	Task 3 – Site Assessment Activities (continued)	<ul> <li>NHPA Section 6 Consultation</li> <li>Is Section 6 Consultation required in the RFP scope of work?</li> </ul>	Generally speaking, yes for section 106, not section 6 for this question group. But, this will depend on the scope and type of sampling work needed on the site to be identified.
		<ul> <li>NOTE: Section 6 consultation is referenced in EPA WP, Task 3, but not included as a deliverable.</li> <li>Section 6 consultation is not referenced</li> </ul>	
		in the MUW RFP.	
		<ul> <li>If included in the RFP scope of services:</li> <li>What are the assumptions?</li> <li>How many parcels ?</li> <li>What are the sizes of the parcels?</li> <li>What are the limits of disturbance (project location) and the work to be completed within those limits (project activities).</li> </ul>	Maui United way will be required for consultation as needed and requested by EPA and through this process.
		<ul> <li>This information is necessary to develop a valid and comparable cost estimate for Section 6 consultation.</li> </ul>	
17	Task 3 – Site Assessment		Dependent on the site identified. This will be site specific.
	Activities (continued)	<ul> <li>Is Section 7 Consultation required in the RFP scope of work?</li> <li>NOTE: Section 7 consultation is referenced in EPA WP, Task 3, but not included as a deliverable.</li> <li>Section 7 consultation is not referenced in the MUW RFP.</li> <li>If included in the RFP,         <ul> <li>What are the assumptions?</li> <li>How many parcels?</li> <li>What are the limits of disturbance (project location) and the work to be completed</li> </ul> </li> </ul>	
		<ul> <li>within those limits (project activities).</li> <li>This information is necessary to develop a valid and comparable cost estimate for Section 7 consultation.</li> </ul>	

#	RFP	QUESTION	RESPONSE
	SECTION		
18	Task 4 – Cleanup and Reuse Planning	<ul> <li>Area-Wide Plan for Lahaina TA</li> <li>This TA is massive and the Task 4 budget is</li> </ul>	Community will help identify a site that is of public benefit for this work to be done on.
		<ul> <li>o i. What are the parameters/assumptions/</li> </ul>	
		limitations/ expectations for the following deliverables?	
		<ul><li>(a) Feasibility study?</li><li>(b) Charettes?</li></ul>	The area-wide plan can mean a lot of things, but the idea is to talk to the consultant to make sense of the use planning, etc.
		<ul><li>(c) Renderings?</li><li>(d) Implementation Strategy?</li></ul>	Parameters for the deliverables will depend on future conversations between selected
		<ul> <li>○ ii. Is this task limited to a series of blocks, or specific number of parcels</li> </ul>	contractor with MUW staff, EPA and other key stakeholders.
		<ul> <li>○ iii. What is the complete areal extent?</li> <li>○ iii. What are the datail requirements/</li> </ul>	Not clear at this time to be discussed later.
		<ul> <li>iv. What are the detail requirements/ expectations?</li> </ul>	
		<ul> <li>v. Is this a general high level conceptual design?</li> </ul>	
		<ul> <li>NOTE: The Task 4 budget is very limited for both an AWP and 3 CAPs</li> </ul>	
		<ul> <li>This information is necessary to determine the LOE for a limited budget</li> </ul>	
19	Task 4 – Cleanup and	<ul> <li>3 CAPs and Reuse Plans</li> </ul>	The community will work to identify the sites. The specific parcels have not been selected at
	Reuse Planning (continued)	<ul><li>What are the assumptions?</li><li>(a) Are these 3 specific parcels in the</li></ul>	this time. Clean up/ reuse planning may not even be needed.
		Lahaina TA? If so, what size/details/etc.	
		<ul> <li>(b) Or, is this an individual CAP/Reuse Plan per each of the 3 defined TAs?</li> </ul>	
		<ul> <li>(c) What are the parameters/ constraints/ details/ limitations?</li> </ul>	
		<ul> <li>NOTE: The Task 4 budget is very limited for both an AWP and 3 CAPs</li> </ul>	
		<ul> <li>This information is necessary to determine the LOE for a limited budget</li> </ul>	
20	General	Can the primary contractor subcontract	Vos. the primary contracted entity may have
20	General	<ul> <li>Can the primary contractor subcontract work as deemed necessary? Do those contracts need to be secured at this point in time?</li> </ul>	Yes, the primary contracted entity may have subcontractors identified, but they do not need to have the contracts secured at the submission of this RFP response. The primary contractor

#	RFP	QUESTION	RESPONSE
	SECTION		will be responsible for all work of their selected subcontractors though.
21	p.3 of RFP	The Scope of Services states "selected consultants will provide technical assistance in the following areas." Could MUW please clarify whether the scope of work is envisioned as advisory technical assistance to support the MUW in carrying out the Work Plan, or if the contractor selected by the RFP is responsible for implementation of the tasks in the Work Plan? If some tasks are contemplated as advisory and some are expected to be implementation could MUW clarify the role of the selected contractor for each task in the Work Plan scope?	The contractor selected is responsible for implementation of the tasks in the Work Plan.
22	p.4 of RFP	"The anticipated contract term will be from June 1, 2025, to November 30, 2026, aligned with the performance period of the EPA Brownfields Community-Wide Assessment Grant. The selected firm will be expected to begin work promptly upon contract execution and complete all deliverables no later than 11.30.2026 with the possibility of an extension depending on the progress of the work." Is the possible extension mentioned here an extension of the consulting contract and an additional scope of work? Or is this a possible extension granted by EPA on the period of performance, dependent on progress made before November 30, 2026?	Both are possible.
23	p.4 of RFP; 9 of Workplan	Can MUW provide an estimate of hours and/or sites included for each task?	Not at this time. The site identification with community work needs to be done by the selected contractor first to estimate this.
24	p.4-5 of RFP	Please confirm that the project team includes a prime contractor and any subcontractors/teaming partners.	See response to question 20 above.
25	p.5 of RFPP; 7- 9 of Workplan	"MUW has received a total of \$427,000 in EPA Brownfields Assessment Grant funding to hire consultant services. Consultant services must be scoped and priced to fit within this budget, accounting for the range of required tasks including community outreach, site assessments, and planning." The work completion date for the RFP is 11.30.2026 and the completion date in the Schedule of Milestones and Deliverables is	The potential contract extension is if the work for the entire project takes longer, which is highly likely. The budget is all inclusive of the work outlined in the workplan.

RFP	QUESTION	RESPONSE
SECTION	10.31.2028. Is this budget for just the period specified by the RFP or the entire project period – including the potential contract extension? If it is the entire project period, what is the budget for the scope of work covered by the initial contract?	
p.7-8 of Workplan	The schedule provided includes milestones and deliverables to be completed prior to the start of the contract covered by this RFP. Could MUW please clarify what work, if any, has been completed to date, and what is expected to be completed prior to this contract's execution? More specifically, could MUW please clarify the	The contractor has not been selected at this time. This proposal is that selection. We are just behind on the selection process. Initial sites have not been identified and confirmed. This will fall on the contractor to help identify and confirm. The BAC kick-off meeting and initial outreach has not yet occurred. Expected timelines will shift based on discussions with the contractor and EPA after selection.
	<ul> <li>The schedule identifies selecting a contractor by October 1, 2024. Is there a contractor working on this grant currently or is this the contractor that will be selected by this proposal?</li> <li>Have the initial sites for assessment been confirmed and identified?</li> <li>Have the BAC kick-off meeting or any initial outreach occurred?</li> <li>Has any of the work contemplated in the third row of the schedule begun? If so, what is the current status? If not, will the expected timelines shift given the timing of contractor selection?</li> </ul>	
p.2-3 of RFP	Phase 1 – Environmental Site Assessments & Regulated Building Materials <b>QAPP Guidance</b> Can you confirm whether the Master Quality Assurance Project Plan (QAPP) should follow the EPA guidance documents from December 2002, or is there a more recent or alternative guidance document you require?	The most recent guidance will be provided by EPA upon selection of the contractor.
p.2-3 of RFP p.2-3 of RFP	Phase 1 – Environmental Site Assessments & Regulated Building Materials <b>ASTM Interview Requirement</b> For the Phase I Environmental Site Assessments (ESAs), what will be the mechanism for contacting former/historic property owners, as required under ASTM E1527-21, to obtain environmental site history? Phase 1 – Environmental Site Assessments &	MUW can support discussions on this with the County of Maui and other key stakeholders to obtain environmental site history. Unsure at this time. We will need to consult the
	p.7-8 of Workplan	SECTION       10.31.2028. Is this budget for just the period specified by the RFP or the entire project period – including the potential contract extension? If it is the entire project period, what is the budget for the scope of work covered by the initial contract?         p.7-8 of       The schedule provided includes milestones and deliverables to be completed prior to the start of the contract covered by this RFP. Could MUW please clarify what work, if any, has been completed to date, and what is expected to be completed prior to this contract's execution?         More specifically, could MUW please clarify the following:       • The schedule identifies selecting a contractor by October 1, 2024. Is there a contractor working on this grant currently or is this the contractor that will be selected by this proposal?         • Have the BAC kick-off meeting or any initial outreach occurred?         Has any of the work contemplated in the third row of the schedule begun? If so, what is the current status? If not, will the expected timelines shift given the timing of contractor selection?         p.2-3 of RFP       Phase 1 – Environmental Site Assessments & Regulated Building Materials         QAPP Guidance       Can you confirm whether the Master Quality Assurance Project Plan (QAPP) should follow the EPA guidance documents from December 2002, or is there a more recent or alternative guidance document you require?         p.2-3 of RFP       Phase 1 – Environmental Site Assessments & Regulated Building Materials         ASTM Interview Requirement       For the Phase 1 Environmental Site Assessments & Regulated Building Materials         ASTM Interview Requirement       For the Phase 1

#	RFP	QUESTION	RESPONSE
	SECTION		
		5 5	EPA for an answer to this.
		Record Search Tools	
		For record searches and associated risk	
		assessments, is the use of Environmental Data	
		Resources (EDR) required or preferred?	
30	p.2-3 of RFP		Dependent on the site identified. This will be site specific.
		Transaction Screening	
		Will a Transaction Screening Assessment	
		(ASTM E1528) be required as part of the Phase	
		I ESA process?	
31	p.2-3 of RFP		Dependent on the site identified. This will be site specific.
		Asbestos/Lead Sampling Without Structures	
		For regulated building material (RBM)	
		surveys, what are the expectations if no	
		building structures remain on the property?	
		Will asbestos and lead sampling still be	
		required?	
32	p.2-3 of RFP		Dependent on the site identified. This will be site specific.
		· · · · · · · · · · · · · · · · · · ·	specific.
		Offsite Screening Radius For environmental screening reports, what is	
		the required search radius for offsite	
		properties to streamline the due diligence	
		process?	
33	p.2-3 of RFP	Phase 2 – Subsurface Investigations, Planning & Cleanup	Dependent on the site identified. This will be site specific.
		Subsurface Sample Assumptions	specific.
		Should the number of subsurface samples for	
		Phase II ESAs be proposed as a standard	
		estimate per site (e.g., three samples), or will	
		this be determined after Phase I	
		assessments and coordinated per site?	
34	p2-3 of RFP		Dependent on the site identified. This will be site
	•	Cleanup	specific.
		Groundwater Sampling Scope	
		Is groundwater sampling anticipated during	
		the Phase I ESA process, or will it only be	
		initiated if Phase I findings suggest potential	
0-		groundwater impacts?	
35	p.2-3 of RFP	Phase 2 – Subsurface Investigations, Planning & Cleanup	Dependent on the site identified. This will be site specific.
		Combined Reporting	
		Can Phase I and Phase II ESA findings be	
		combined into a single Phase II report for each	
		property, or must they be submitted as	
		standalone documents even if both are	
		conducted for the same site?	

#	RFP	QUESTION	RESPONSE
	SECTION		
36	p.2-3 of RFP	Phase 2 – Subsurface Investigations, Planning &	Dependent on the site identified. This will be site
		Cleanup	specific.
		RBM Requirements Without Standing Walls	
		In cases where no standing structures or walls	
		exist, will regulated building materials surveys	
		(typically for asbestos and lead) still be required?	
37	p.2-3 of RFP		Dependent on the site identified. This will be site
57	p.2-0 01 11 1	Cleanup	specific.
		SAP & HASP Review Authorities	
		For Sampling and Analysis Plans (SAPs), who	
		will be the approving authority—EPA Region	
		9, the Hawaii Department of Health (HDOH),	
		or another agency? Additionally, should	
		Health and Safety Plans (HASPs) address	
		only field work, or should they also cover post-	
		assessment site activities?	
38	p.2-3 of RFP		Dependent on the site identified. This will be site
		Cleanup	specific.
		Access to Existing Soil Sampling Data Will contractors have access to soil sampling	
		documentation from the residential Phase	
		Il assessments previously conducted under the	
		County's separate contract?	
39	p.2-3 of RFP	Phase 2 – Subsurface Investigations, Planning &	A combination, primarily EPA.
		Cleanup	
		Cleanup Plan Approvals	
		Who will review and approve Cleanup Action	
		Plans (CAPs)? Will approval be required from	
		MUW, the County of Maui, EPA, or a combination?	
40	p.2-3 of RFP	Phase 2 – Subsurface Investigations, Planning &	MUW and EPA
-0	p.2-0 01 11 1	Cleanup	
		Reuse Plan Reviewers	
		Who will be responsible for reviewing and	
		approving Site Reuse Plans?	
41	p.2-3 of RFP	Phase 2 – Subsurface Investigations, Planning &	No we do not. No assumption can currently be
		Cleanup	made at this time until the site is identified.
		Property List Availability	
		Do you currently have a list of properties for the	
		10 Phase I ESAs and 5 Phase II ESAs? If a	
1		Phase II ESA is required for a site, can we	
1		assume a Phase I has already been completed?	
42	p.2-3 of RFP		Dependent on the site identified. This will be site
		Cleanup	specific.
		Buildings for RBM Surveys	-
		For the 5 RBM surveys, will these only apply	
		to sites with standing buildings, or are there	

#	RFP SECTION	QUESTION	RESPONSE
		additional requirements?	